

Winchester Housing

80 Chestnut Street, Winsted CT 06098



Equal Housing Opportunity



Senior Housing (860) 379-4573

Fax (860) 379-0430

www.winchesterhousing.org

Anthony J. Paige, Chairman
Nell R. Kelsey, Vice Chairman
Joseph W. Lemelin, Treasurer

Helen Archer, Resident Commissioner

Joseph A. Forster, Commissioner
Jayne M. Martigneni, Executive Director

Minutes

Winchester Housing Authority
Board of Commissioners Regular Meeting
December 26, 2017
3:00 p.m.
80 Chestnut Street
Winsted, CT 06098

1. Call to Order:

The meeting was called to order at 3:00 p.m. by Chairman Paige.

In attendance were: Chairman Anthony Paige, Vice Chairman Neil Kelsey, Commissioner, Joseph Lemelin, Commissioner Joseph Forster, Commissioner Helen Archer and Executive Director Jayne Martigneni.

2. Approval of the Minutes of the December 26, 2017 Board Meeting Minutes:

A Motion was made by Commissioner Joseph Forster, Seconded by Commissioner Joseph Lemelin, to approve the December 26, 2017 Board Meeting Minutes. All were in favor.

3. Report of Financial Budgets/Statements for November 30, 2017:

The Executive Director reported that we have gained some revenue from rents at both Chestnut Grove and Greenwoods Garden compared to 2016. She also explained that to date, we are spending less than what was budgeted. If we are able to stay the course, we will be in good financial shape by the end of the fiscal year. A Motion was made by Commissioner Lemelin, Seconded by Vice-Chairman Kelsey to accept the Report of Financial Budgets/Statements for November 30, 2017. All were in favor.

4. New Business:

- a. A Motion was made by Vice Chairman Kelsey, Seconded by Commissioner Archer to accept the 2018 Annual Meeting Dates for the Board of Commissioners Meetings to be submitted to the City Clerk of the Town of Winchester. All were in favor.
- b. A Motion was made by Commissioner Lemelin, Seconded by Commissioner Archer to accept the proposal for the Annual Designated Housing Plan to be submitted to the U.S. Department of Housing & Urban Development in order to retain the designation of "Elderly Only" for Chestnut Grove. Chairman Paige and the Executive Director had a telephone conference with Jennifer Gottlieb Elazhari, CT Public Housing Director in Hartford and it was agreed to have 8 ADA units designated as non-elderly. All were in favor.

5. Old Business:

- a. The Executive Director reported that Union Electric would be starting to replace exterior lighting at Chestnut Grove after the New Year begins. Some of the lights in the common areas will be put on motion sensors, the lights will no longer have ballasts and they will conserve energy. This is a win, win situation for the Winchester Housing Authority.

6. Executive Director's Report:

There were no comments regarding the Executive Director's Report.

7. Public Comments:

No public comments were made.

8. Adjournment:

A Motion was made by Commissioner Kelsey, Seconded by Commissioner Lemelin to adjourn the meeting at 3:15 p.m. All were in favor.

Respectfully submitted,



Jayne Martigneni
Executive Director