

Winchester Housing

80 Chestnut Street, Winsted CT 06098



Equal Housing Opportunity



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Anthony J. Paige, Chairman
Neil R. Kelsey, Vice Chairman
Joseph W. Lemelin, Treasurer

Helen Archer, Resident Commissioner

Joseph A. Forster, Commissioner
Jayne M. Martigneni, Executive
Director

Minutes

Winchester Housing Authority
Board of Commissioners Regular Meeting
February 26, 2018
3:00 p.m.
80 Chestnut Street
Winsted, CT 06098

1. Call to Order:

The meeting was called to order at 3:00 p.m. by Anthony Paige, Chairman.

In attendance were: Chairman Anthony Paige, Vice Chairman Neil Kelsey, Commissioner Joseph Lemelin, Commissioner Helen Archer, Board Liaison, Linda Groppo, and Executive Director Jayne Martigneni.

2. Approval of the January 22, 2018 Board Meeting Minutes:

A Motion was made by Vice-Chairman Kelsey, Seconded by Commissioner Forster, to approve the January 22, 2018 Board Meeting Minutes. All were in favor.

3. Report of Financial Budgets/Statements for January 31, 2018:

The Executive Director reported that we have nothing out of the ordinary for expenses except that we paid for the new lighting for the Eversource Grant and we will be reimbursed soon by Eversource. A Motion was made by Commissioner Lemelin, Seconded by Vice Chairman Kelsey to accept the Report of Financial Budgets/Statements for January 31, 2018. All were in favor.

4. Audit Report June 2017:

The Executive Director reported that we did not have any audit findings. The auditor noted that the annual inspections were not performed due to the poor health of the previous Executive Director. The current Executive Director did perform and complete the annual inspections. The auditor also noted that the 10 year pension history had not been reported to him due to the State of Connecticut not having the information to report. This was not the fault of the Winchester Housing Authority.

A Motion was made by Commissioner Forster, Seconded by Commissioner Lemelin to accept the Audit Report for June 2017. All were in favor.

5. New Business:

- a. The Executive Director introduced Ms. Linda Groppo as the newly appointed Liaison to the Board of Commissioners of the Winchester Housing Authority. Ms. Groppo is currently serving as a Selectman for the Town of Winchester.

6. Old Business:

- a. Resolution regarding the Winchester Housing Authority's Designated Housing Plan.

Chairman Paige read the Resolution as follows:

RESOLUTION

WHEREAS; on December 11, 2017 an amended Designated Housing Plan was sent for approval to the U.S. Department of Housing & Urban Development.

WHEREAS; the amended Plan proposed to designate eleven fewer units located at Chestnut Grove development, resulting in the designation of 69 units of elderly housing (62 years of age and older) of the 106 units or 69% of the Winchester Housing Authority's total public housing inventory.

WHEREAS; the amended Plan was reviewed in accordance with the requirements of Section 7 of the United States Housing Act of 1937, as amended, the Notice PIH-2010-28 (HA). Based on the information available to the Department of Housing & Urban Development, the amended DHP is approved and renewed

WHEREAS; the Plan will be in effect for 2 years from the day following the expiration of the current Plan (2/1/2018).

WHEREAS; the Plan can be renewed in 2 year increments following PIH's receipt, review and granting of the PHA's written request.

NOW, THEREFORE, BE IT RESOLVED THAT on February 26, 2017 the Board of Commissioners of the Winchester Housing Authority have voted to accept and approve the Designated Housing Plan, as amended by the Winchester Housing Authority, and approved by the U.S. Department of Housing & Urban Development.

ADOPTED this 26th Day of February 2018.

Anthony Paige, Chairman
Housing Authority Board of Commissioners

Linda Groppo, Liaison, asked if the Resolution has to be approved by the Town of Winchester. The Executive Director started to explain that the Winchester Housing Authority is a Quasi Governmental Agency and Ms. Groppo informed the Executive Director that she was aware of that.

A Motion was made by Commissioner Lemelin, Seconded by Commissioner Archer to approve the Designated Housing Plan Resolution. All were in favor.

7. Executive Director's Report:

There were no comments regarding the Executive Director's Report.

8. Public Comments:

No public comments were made.

9. Adjournment:

A Motion was made by Commissioner Lemelin, Seconded by Commissioner Archer to adjourn the meeting at 3:17 p.m. All were in favor.

Respectfully submitted,

Jayne Martigneni
Executive Director