

Winchester Housing

80 Chestnut Street, Winsted CT 06098



Equal Housing Opportunity



Senior Housing (860) 379-4573
Housing Choice Voucher Program (860) 379-7001
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www.winchesterhousing.org

Anthony J. Paige, Jr., *Chairman*
John Iacino, *Vice-Chairman*

Neil R. Kelsey, *Treasurer*
June D. Mickley, *Asst. Treasurer*

Neil Hunt, *Commissioner*
Fred W. Newman, *Executive Director*

MINUTES

January 27,, 2014

1:00 P.M.

A meeting of the Housing Authority was held on January 27, 2014 in the offices of the Housing Authority at 80 Chestnut Street, Winsted, CT.

Chairman Paige called the meeting to order. Present were Messer's Paige, Kelsey Iacino, Hunt, Ms. Mickley and Mr. Newman.

Commissioner Kelsey made a motion to accept the Minutes of the December 30, 2013 meeting, seconded by Commissioner Hunt and unanimously approved.

Mr. Newman provided a brief overview of all financials commenting that budgets from all entities continued the same degree of budget misses due to sequestration. He continued his comments to include the recently completed audit with remarks by the auditor. One of the remarks made by the auditor referenced the lack of account references on checks. He did mention that this was probably due to changing to different management software. Mr. Newman interjected that a copy of the audit had been sent to HUD as is usual, and that HUD had asked for an explanation of this comment by the auditor. Mr. Newman read to the Board a corrective action that had been taken by Ms. Janet Wortman. Mr. Newman indicated that he would be responding to HUD with Ms. Wortman's comments.

Under the CFP update Mr. Newman explained that the 2012 program was nearing completion, and that the 2013 program was initiated with the purchase of security camera systems upgrade at Chestnut and a new system at Greenwoods. He also explained the initiation of the 2015 Annual Plan over the next few months.

Chairman Paige made a motion to enter an Executive session to discuss personnel changes, seconded by Commissioner Iacino and unanimously approved.

Commissioner Mickley made a motion to return to the meeting's regular session, seconded by Commissioner Kelsey and unanimously approved.

Mr. Newman confirmed that he would send a letter to the successful applicant for the position of Executive Director, directing him to confirm his ability to meet with Chairman Paige at the Housing Authority office for a review and signing of a contract. The Board also accepted Commissioner Hunt's resignation. The Board instructed Mr. Newman to again submit their recommendation to the Board of Selectmen, via a letter to Mayor Smith,

of Mr. John Forster as a Commission Member to replace the retiring Commissioner Sullivan.

There being no Old Business, and under New Business Mr. Newman submitted a list of furniture to the Board, for use by the Winchester Housing development Corp. Following the reading of this list and the offer by Mr. Newman of \$565.00 the Board unanimously agreed to accept the offer. Also under New Business Mr. Newman recommended to the Board that they cease paying for Life Insurance for employees in order to continue to reduce costs. The Board unanimously agreed to suspend providing life insurance for employees.

There being no further business, Commissioner Mickley made a motion to adjourn, seconded by Commissioner Iacino and unanimously approved.

Respectfully submitted,

Fred W. Newman, Executive Director