

Winchester Housing

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Equal Housing Opportunity

Anthony J. Paige, Jr., *Chairman*
John Iacino, *Vice-Chairman*

Neil R. Kelsey, *Treasurer*
June D. Mickley, *Asst. Treasurer*

Joseph A. Forster, *Commissioner*
Fred W. Newman, *Executive Director*

Winchester Housing Board of Commissioners

Minutes

Meeting of July 27, 2015

Present at the meeting were all Commissioners and the meeting was called to order by Chair Paige at 3:03PM.

A motion to adopt the minutes of the June 22, 2015 regular meeting of the Board of Commissioners was made by Commissioner Kelsey and seconded by Commissioner Mickley. All voted in favor.

The Executive Director provided a summary of the financial statements and investments for the fiscal year ended June 30, 2015. Statements of Revenues and Expenditures indicated that all line items were at or just slightly above budgeted amounts with the exception of mandated costs, maintenance labor and Landscape and Grounds contract costs. The Executive Director noted that discussion of the Authority's reserves with HUD will likely take place at the regularly scheduled Board meeting in September, 2015 and, in preparation for that meeting, a listing of needed capital expenditures is being compiled by the Project Manager Consultant. Because the Authority will revert back to the part-time schedule savings in personal costs should bring a better degree of stability to the reserves and continue the Authority's emphasis on extending the reserves as long as possible.

A motion was made by Commissioner Mickley, seconded by Commissioner Lemlin to approve the Agreement with the State of Connecticut for funding for Resident services Coordinator. All voted in favor.

A motion to approve the employment letter for the newly hired Housing manager was made by Commissioner Lemlin, seconded by Commissioner Mickley and all Commissioners voted in favor.

A motion to return the Executive Directors employment hours to a reduced schedule was made by Commissioner Kelsey and seconded by Commissioner Lemlin. All Commissioners voted in favor.

The Executive Director provided a summary of the material and information contained within the Executive Director's Report

A motion to adjourn was made at 4:10 PM by Commissioner Iacino, seconded by Commissioner Kelsey. All Commissioners voted in favor.

Respectfully submitted,

Paul Vayer
Board Secretary