

Minutes  
Winchester Housing Board Commissioners  
May 27, 2014

Meeting of the regularly scheduled meeting of the Housing Board of Commissioners was called to order at 3:01 PM by Chairman Paige. Motion made by Comm. Kelsey and seconded by Comm. Iacino. All in favor and all members of the Commission were present.

Minutes for the April 28, 2014 minutes were moved to be adopted. Motion by Comm. Mickley, seconded by Comm. Kiley. All in favor.

Motion made to forward a reappointment (interim appointment) request for Comm. Forster for a new term from May 15, 2014 to the Winchester Board of Selectmen for approval. Motion made by Comm. Iacino, seconded by Comm. Kelsey. All in favor.

Motion made by Comm. Forster, seconded by Comm. Mickley to reelect all current 2013-2014 officers of the Board for the term 2014-2015. All in favor.

Mr. Vayer reviewed the financial statements for April 2014 and specific items in the Chestnut Grove, Greenwoods (north and south) noting the Authority was awaiting the final funding figures from the State of Connecticut for the RAP Rental assistance Program) program vouchers for Greenwoods North.

Mr. Vayer reviewed the hiring of the new Housing Manager Janet Closson and the specific terms of her employment with the Authority and the anticipated transition schedule with Lynn Haines.

Mr. Vayer requested no action be taken on Item 7. regarding updating the Amended 2013 CFP and 2013 Five Year Plan because of the need to amend the plan, after public hearing, for the recently mandated flat rent requirements of the Department of Housing and Development.

The Board was given an update on the progress of the Asbestos Removal/Emergency Call system at Chestnut Grove. Mr. Vayer explained that the fourth and third floors have initially been completed with minimal disruption of the residents and concern for their safety. The second floor remains to be completed and no action is required on the first floor. Once the wiring is completed for the new system to insure it is functioning properly will the wiring in the replaced system be removed.

The Board of Commissioners was also provided with an update on the status of the security system at Greenwoods Gardens noting the last required computer part of the system was currently being installed.

The Board of Commissioners, motion by Comm. Mickley and seconded by Comm. Forster, unanimously approved the sale of the Authority's 2008 Ford Edge SUV and, upon completion of such sale, to adopt a policy providing employee reimbursement of \$. 50 reimbursement per mile when an Authority employee uses their personal vehicle for Authority related business.

Under new business the Board was informed of the recent flat rate mandate by HUD. Additional items discussed and approved unanimously by the Board of Commissioners was the replacement with a new canopy at the Chestnut Grove and the use of an outside grill for residents use. Comm. Mackley raised the question and discussion took place of requesting that the gazebo at the library be relocated to Authority property at Chestnut Grove.

Lastly the Board of Commissioners unanimously voted against providing and additional funding by at his time by the Authority to the Winchester Development Corp. LLC.

Respectfully submitted,

Paul S. Vayer