

Housing Authority of the Town of Winchester

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*Anthony J. Page, Jr., - Chairman
John R. Sullivan, - Vice-Chairman
Neil R. Kelsey, - Treasurer
June D. Mickley, - Assist. Treasurer
John Iacino, - Commissioner*

Fred W. Newman, - Executive Director

MINUTES

NOVEMBER 22, 2010

7:00 P.M.

A meeting of the Housing Authority was held on November 22, 2010 in the offices of the Housing Authority at 80 Chestnut Street, Winsted, CT.

Chairman Paige called the meeting to order. Present were Commissioners Mickley, Kelsey, Sullivan, Iacino and Mr. Newman.

Commissioner Kelsey brought to the attention of the Board that he was not present at the October meeting, and that his name should be removed from the October Minutes. Following a review of the Minutes of the meeting of October 25, 2010, as revised, Commissioner Mickley made a motion to approve, seconded by Commissioner Sullivan. This was unanimously approved, with Commissioner Kelsey abstaining.

Mr. Newman reviewed financials with the Board including the Performance to Budgets reports for the various entities. He pointed out various under and over expenditures under the various entities, providing explanations for all. In addition, he passed out and reviewed with the Board a Management Discussion and Analysis, Year-end June 30, 2010. He explained that this analysis had been sent to the auditor, Mr. Pat Buell who would be visiting in January.

Under the Section 8 and Housing reports Mr. Newman reported that a total of 222 clients were on the HCV program, and that four clients were scheduled to come onto the program. In addition, he mentioned that two applicant had been given notice to appear at the Section 8 office to receive their vouchers. He reported that there were 280 on the Section 8 Wait List and that 117 were within the local preference area. He explained that based on the under the change, through resolution at the past meeting, that application for local applicants would be accepted. Under Housing he mentioned that the total number of Wait List numbers 85.

Mr. Newman briefed the Board concerning a current Section 8 client detailing the history and changes that have occurred with the client's family status. He requested the



Board's concurrence on writing a letter to that client detailing why she will be removed as a client. The Board unanimously endorsed the removal of the client from the Program.

Under New Business, Mr. Newman reminded the Board that the WHA would be having a Christmas Party, for which they were all invited to on Thursday Dec. 9th at 6:00 PM. He also informed the Board of Parties at Greenwoods on December 17th and 20th for the Greenwoods and Laurel Commons residents, respectively. He reminded the Board that he had sent letters to the Fire Marshall and Fire Chief concerning the smoke-free status of Chestnut Grove. Also, he offered a period of discussion concerning the DRAFT "Awareness Report" for the BOS that had been mailed to them. They expressed their approval. With that Mr. Newman explained that he recommended having 75 copies printed for distributed for which they agreed. He also mentioned that the normal December meeting date was close to the Holidays and suggested the meeting be cancelled for which the Board unanimously agreed.

There being no other business, Commissioner Sullivan made a motion to adjourn, seconded by Chairman Paige and unanimously approved.

Respectfully submitted,

Fred W. Newman