

Winchester Housing

80 Chestnut Street, Winsted CT 06098



Equal Housing Opportunity



Senior Housing (860) 379-4573

Fax (860) 379-0430

www.winchesterhousing.org

Anthony J. Paige, Jr., *Chairman*
Neil R. Kelsey, *Vice-Chairman*

Helen Archer, *Resident Commissioner*

Joseph Lemelin, *Commissioner*
Jayne M. Martigneni, *Interim Executive
Director/Secretary*

Minutes

Winchester Housing Authority

October 24, 2016

3:00 p.m.

80 Chestnut Street
Winsted, CT 06098

1. Call to Order

Present were Commissioners Anthony Paige, Neil Kelsey, Joseph Lemelin, Helen Archer, and Interim Executive Director, Jayne Martigneni.

2. Approval of Minutes of the September 26, 2016 Meeting

A motion to adopt the minutes of September 26, 2016 was made by Commissioner Kelsey and Seconded by Commissioner Lemelin. All were in favor.

3. Report of Financial Budgets/Statements for September 2016

A motion was made by Commissioner Lemelin, Seconded by Commissioner Kelsey to approve the Financial Budget/Statements for September 2016. All were in favor.

4. Flat Rent Update

Chairman Paige asked the Interim Executive Director to explain the new Flat Rent schedule for 2016. There was an increase of \$10.00 in the one bedroom flat rent for Chestnut Grove. The Flat Rent went from \$600.00 to \$610.00.

5. Policy on lockout charges

A Policy regarding resident lockouts was presented to the Board of Commissioners. A Motion was made by Commissioner Kelsey, Seconded by Commissioner Lemelin to adopt the new Policy for the Winchester Housing Authority. All were in favor.

6. New Business

The Interim Executive Director gave the Board of Commissioners copies of a Memorandum that was sent to all Chestnut Grove Residents regarding Chestnut Grove being a secure building.

7. Executive Session to discuss Personnel Matters

No action was taken.

8. Interim Executive Director's Report

No comments

9. Public Comments

- a. Parking spaces at Greenwood Garden are being taken by residents of Carriage Maker Place even though every parking space is clearly marked with the development that they belong to. The Interim Executive Director will send a letter to the Management Company or Town Manager regarding this matter.
- b. Abandoned motor vehicles at Chestnut Grove. There is one motor vehicle at Chestnut Grove that is not registered. The Interim Executive Director will ask the resident one more time to have it removed or she will contact Rick's Auto Parts (Nick Riccardone) to remove the vehicle.
- c. The residents of Greenwoods Garden North are looking for upgrades such as new refrigerators, stoves, sinks in bathrooms, cut out tubs.

10. Adjournment

A Motion to adjourn the meeting was made by Commissioner Lemelin, Seconded by Commissioner Kelsey at 3:25 p.m.

Respectfully submitted,



Jayne Martigneni
Interim Executive Director